

<b>Center Name:</b> Kristin Moore		<b>Address:</b> 2209 E. 14th St. Clovis, NM 88101			<b>Phone:</b> (575)799-6019		
<b>License Number:</b> 84745	<b>Issue Date:</b> 09/1/2017	<b>Expiration Date:</b> 11/30/2017	<b>Type:</b> 2 Star Group Child Care Home		<b>Status:</b> Licensed		
<b>Capacity</b>					<b>Census</b>		
Over Age 2:	7	Under Age 2:	2	Night Care:	0	Playground:	0
		Over 2:	1	Under 2:	1		
<b>Days and Hours of Operation</b>							
	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>
Opening Times:	07:30	07:30	07:30	07:30	07:30	Closed	Closed
Closing Times:	05:30 P	05:30 P	05:30 P	05:30 P	05:30 P		
<b># of Classrooms:</b> 2	<b>Purpose:</b> Annual		<b>Date:</b> 11/30/2017		<b>Time:</b> 09:10 AM		
<b>Comments</b>							

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

Licensure	
8.16.2.31 A LICENSING REQUIREMENTS	Compliance
8.16.2.31 B CAPACITY OF A HOME	Compliance
8.16.2.31 C INCIDENT REPORTING REQUIREMENTS	Not Inspected
Administrative Requirements	
8.16.2.32 A ADMINISTRATIVE RECORDS	Compliance
8.16.2.32 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT	Compliance
8.16.2.32 C PARENT HANDBOOK	Compliance
8.16.2.32 D CHILDREN'S RECORDS	Compliance
8.16.2.32 E PERSONNEL RECORDS  <u>Deficiencies</u> The home does not have a written plan for on going professional development for each staff member, including the director, that is based on the seven areas of competency, consistent with the career lattice, and based on the individual's goals.  <b>Regulation:</b> 8.16.2.32E(4)  <u>Corrective Action Plan</u> A written plan for employee development will be developed.  <b>Date to be Completed:</b> 12/29/2017	Non-compliance

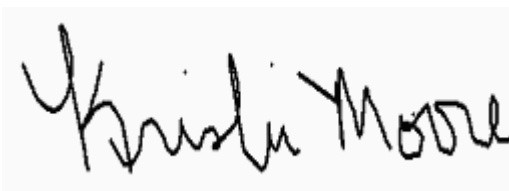
<b>Center Name:</b> Kristin Moore	<b>License Number:</b> 84745	<b>Date:</b> 11/30/2017
<b>Administrative Requirements</b>		
<p><b><u>Deficiencies</u></b> Home educators do not have a signed statement that they would or would not be disqualified as a direct provider of care under the most current version of the Background Checks and Employment History Verification provisions pursuant to 8.8.3 NMAC. <b>Regulation:</b> 8.16.2.32 E(2)</p> <p><b><u>Corrective Action Plan</u></b> Documentation of an annual statement concerning disqualification will be obtained for each educator. <b>Date to be Completed:</b> 12/29/2017</p>		
<b>8.16.2.32 F PERSONNEL HANDBOOK</b>	Compliance	
<b>Personnel &amp; Staffing</b>		
<b>8.16.2.33 A PERSONNEL AND STAFFING REQUIREMENTS</b>	Compliance	
<p><b>8.16.2.33 B STAFF QUALIFICATIONS AND TRAINING</b></p> <p><b><u>Deficiencies</u></b> The home failed to keep a training log on file with employee's name; date of hire; position; date of training; clock hours; competency area; source of training for 2 out of 2 staff. See Staff Records 8.16.2.32 form for staff who are missing a complete training log. <b>Regulation:</b> 8.16.2.33B(2)</p> <p><b><u>Corrective Action Plan</u></b> A training log will be completed for each staff that includes the employee 's name, date of hire, and position, date of training, clock hours, competency area, source of training, and training certificates. <b>Date to be Completed:</b> 12/29/2017</p>	Non-compliance	
<b>Services &amp; Care of Children</b>		
<b>8.16.2.34 A GUIDANCE</b>	Compliance	
<b>8.16.2.34 B NAPS OR REST PERIOD</b>	Not Inspected	
<b>8.16.2.34 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS</b>	Compliance	
<b>8.16.2.34 D DIAPERING AND TOILETING</b>	Compliance	
<b>8.16.2.34 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS</b>	Not Inspected	
<b>8.16.2.34 F NIGHT CARE</b>	N/A	
<b>8.16.2.34 G PHYSICAL ENVIRONMENT</b>	Compliance	
<b>8.16.2.34 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT</b>	Compliance	
<b>8.16.2.34 I EQUIPMENT AND PROGRAM</b>	Compliance	
<b>8.16.2.34 J OUTDOOR PLAY</b>	Compliance	
<b>8.16.2.34 K SWIMMING, WADING AND WATER</b>	Not Inspected	
<b>8.16.2.34 L FIELD TRIPS</b>	Not Inspected	
<b>Food Service</b>		
<b>8.16.2.35 B MEALS AND SNACKS</b>	Compliance	
<b>8.16.2.35 C MENUS</b>	Non-compliance	

<b>Center Name:</b> Kristin Moore	<b>License Number:</b> 84745	<b>Date:</b> 11/30/2017
<b>Food Service</b>		
<b>Deficiencies</b> Weekly menus are not dated and posted in an area easily visible to parents . <b>Regulation:</b> 8.16.2.35C(1)		
<b>Corrective Action Plan</b> A dated weekly menu will be posted in an area visible to parents . Menu shall be posted at least one week in advance, in a conspicuous place, for review by parents, educators and children. <b>Date to be Completed:</b> 12/29/2017		
<b>8.16.2.35 D KITCHENS</b>		Compliance
<b>8.16.2.35 E MEAL TIMES</b>		Compliance
<b>Health &amp; Safety Requirements</b>		
<b>8.16.2.36 A HYGIENE</b>		Compliance
<b>8.16.2.36 B FIRST AID REQUIREMENTS</b>		Compliance
<b>8.16.2.36 C MEDICATION</b>		Not Inspected
<b>8.16.2.36 D ILLNESS AND NOTIFIABLE DISEASES</b>		Not Inspected
<b>8.16.2.37 A-G TRANSPORTATION REQUIREMENTS FOR HOMES</b>		N/A
<b>Buildings, Grounds &amp; Safety</b>		
<b>8.16.2.38 A HOUSEKEEPING</b>		Compliance
<b>8.16.2.38 B PEST CONTROL</b>		Not Inspected
<b>8.16.2.38 C MECHANICAL SYSTEMS</b>		Compliance
<b>8.16.2.38 D LIGHTING, LIGHTING FIXTURES AND ELECTRICAL</b>		Compliance
<b>8.16.2.38 E EXITS</b>		Compliance
<b>8.16.2.38 F TOILET AND BATHING FACILITIES</b>		Compliance
<b>8.16.2.38 G SAFETY COMPLIANCE</b>		Compliance
<b>8.16.2.38 H SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES</b>		Compliance
<b>8.16.2.38 I PETS</b>		Compliance

Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.



11/30/2017



11/30/2017

Surveyor: Susie Aragon

Date

Facility Rep: Kristin Moore

Date